

A GUIDE TO COURT ELECTIONS

-As the first order of business under **New Business**, the Regent will call for the report of the Nominating Committee. The Chairman will rise, read the report starting with the Office of Regent, then Vice Regent, Recording Secretary, Financial Secretary and Treasurer. The Chairman then hands the slate to the Regent. There is no motion to accept the slate from the Committee.

-The Regent then reads the report again to the members. Then she states: "**Nominations from the floor are now open. The Nominating Committee has presented the name of _____ for the office of Regent. Are there any further nominations for the office of Regent?**"

(Nominations from the floor are not seconded!) After pausing, the Regent proceeds in the same manner through all the offices. If there are nominations from the floor for any office, she accepts these by repeating the name of the person, " _____ has been nominated for _____, are there any further nominations for _____?"

At the conclusion of nominations from the floor, the Regent will say, "Are there nominations for any office? (pause) Hearing none the Chair declares the nominations closed." Again, no motion is needed to close nominations.

When No Office Is Opposed "We will proceed to election of officers." At this time if there are no officers opposed, no Tellers are needed and a voice vote is taken as follows: "All those in favor of _____ for Regent, _____ for Vice Regent, _____ for Recording Secretary, _____ for Financial Secretary and _____ for Treasurer will say 'aye'. All those opposed 'nay'. The ayes have it and you have elected _____ for Regent, _____ for Vice Regent, _____ for Recording Secretary, _____ for Financial Secretary and _____ for Treasurer."

When Any or All Offices Are Opposed The Regent chooses a Head Teller, Teller and Tally Clerk to help take the vote. Ballots are passed out to all the members to take a vote. Collect the ballots in a box or basket. If a member makes an error on her ballot, she should ask the Head Teller for another ballot and return the one with the error. The erroneous ballot is immediately destroyed. A head count is taken before the voting begins. The Head Teller tallies the votes and prepares the report. Example of report follows: Regent votes cast 64 needed to elect 33
Member X 38 Member Y 26

This report contains all the officers who are opposed. When called upon, the Head Teller reads the report in its entirety and then hands it to the Regent who re-reads the report out loud and says, "By your voting, you have elected X to the office of Regent", etc. The Regent then congratulates all those who have been elected.

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NOTE: a plurality (greatest number of votes) elects the officer.